



# Morton Academy

The best in everyone™

Part of United Learning

MMC/KRE

1<sup>st</sup> May 2024

Dear Parent/Carer

## Entrance Routines

Our aim is to be a great school community in everything we do. One aspect we are looking to improve are the ways in which students arrive and depart school to ensure this is as calm, purposeful and safe an experience as possible for all involved – as well as this being an opportunity to allow for any uniform infringements to be addressed and punctuality concerns followed up on consistently. We are also seeking to improve our presence within the local community to monitor and respond to any conduct from our students that does not meet our or your expectations.

Therefore, as of Tuesday 7<sup>th</sup> May, there will be a few alterations actioned to support in a much more effective and efficient entrance routine. Information regarding this will be shared with your child imminently. For the majority of students, they won't notice much difference besides from more presence of staff, but the outcomes from this should be that all matters related to entrance routines feel more settled, more organised and that this becomes something that simply just happens.

As a side note, a minority of students are persistently arriving without the necessary uniform and/or arriving late. For context, anything beyond 08:35 is deemed as being late, and it is imperative that we have your help with this. To support your child in ensuring they are seated and settled for their learning promptly from 08:35, as of Tuesday 7<sup>th</sup> May we will now welcome students in from 08:15 onwards.

If your child fails to arrive by 08:35, they will be required to make their way to the 'Main Reception' whereby a one-hour detention will be systematically actioned for the following day (with this occurring from 15:10 - 16:10). If your child fails to attend any sanctioning actioned, this will result in a one-day internal suspension within either The Bridge, the Inclusion Support Unit or Independent Learning being necessary. We desperately seek for this to not be required, so your support in ensuring your child is consistently punctual is appreciated.

Furthermore, in an effort to stress and emphasise the importance of being punctual to our students, any student who is late on three separate occasions within a half-term will be referred to The Bridge, the Inclusion Support Unit or Independent Learning for a one-day internal suspension. This will also occur every three separate occasions this happens within the half-term, eg six lates, nine lates, twelve lates etc. We will of course balance this out with positive incentives for students who consistently demonstrate the ability to be punctual, as this is just as important to acknowledge.

/cont'd

Richard Rose Morton Academy, Wigton Road, Carlisle CA2 6LB  
t 01228 822644 • e [info@rrma.org.uk](mailto:info@rrma.org.uk) • [www.rrma.org.uk](http://www.rrma.org.uk)

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If any student has a uniform infringement on three separate occasions within a half-term, they will lose their social time on the day of the third offence as an appropriate sanction, as well as every three separate occasions this occurs within the half-term (as outlined above) as for each moment we invest in responding to preventable uniform infringements, this is a moment less that we could be investing into supporting our students having positive experiences.

For the foreseeable future, there will also be a Microsoft Teams based assembly every Friday morning led by myself to consider how this has operated thus far, and to discuss the next steps regarding how this can be improved upon week-by-week until we achieve the desired outcomes. I shall attempt to outline any further next steps to you in due course.

Yours sincerely

Mr M McClelland  
Vice Principal: Student Culture